

THE CITY OF BALTIMORE

EMPLOYEES' AND ELECTED OFFICIALS'

**DIRECT DEPOSIT REQUEST**

RETIREMENT SYSTEMS

Phone: (443) 984-3200 Fax: (410) 528-8428

**INSTRUCTIONS:** • Return completed form to: Employees' and Elected Officials' Retirement System  
7 East Redwood Street -- 13th Floor  
Baltimore, Maryland 21202-3470

- Attach a blank, voided check with your name and account number.
- If you don't have a check with your name and account number, attach a letter from your bank verifying your account number and routing number.
- **Changes take at least 30 days to process.**

**CHOOSE ONE:**  Begin Direct Deposit

Change Direct Deposit

Social Security Number	Last Name	First Name	Middle Initial
Name of Financial Institution	Type of Account <input type="checkbox"/> Checking (ATTACH A VOIDED CHECK) <input type="checkbox"/> Savings		
Signature	Date		
Printed Name	Phone Number		