

CHANGE OF ADDRESS

INSTRUCTIONS:

- Print or type.
- Detach and complete the card below.
- Return it to the Retirement Systems office at the above address.
- **Changes take at least 30 days to process.**
- **NOTE:** After you submit the change of address, if you receive two checks at your old address, **call the Retirement Systems immediately** at 443-984-3214.

POWER OF ATTORNEY/GUARDIANSHIP:

- If you have Power of Attorney or if you are a Guardian for a Retirement Systems member or beneficiary, you may sign for the member or beneficiary.
- The Retirement Systems must have a copy of the Power of Attorney or Guardianship Order.
- If the Retirement Systems does not have a copy of the Power of Attorney or Guardianship Order, you may not change the member or beneficiary's address.

Questions? Call the Retirement Systems at 443-984-3214.



YOUR NAME	Last Name	First Name	Middle Initial	Social Security Number
OLD ADDRESS	No. and Street		Apt./Suite No.	P.O. Box
	City		State	Zip Code
	Email			
NEW ADDRESS	No. and Street		Apt./Suite No.	P.O. Box
	City		State	Zip Code
	Email			
DATE NEW ADDRESS TAKES EFFECT		Month	Day	Year
SIGN HERE				Telephone No.