



City of Baltimore
Employees' Retirement System (BCERS)
 7 East Redwood Street, 13th Floor
 Baltimore, MD 21202-3470
 Phone: (443) 984-3200 / Fax: (410) 528-8428
 Email: Contacters@bcers.org

Change: Effective January 1, 2026 Starting With April 1, 2026 Retirement Date

**Submission of Service Retirement Application to ERS Within 90 – 60 Days
Prior to Expected Retirement Date**

2026 Service Retirement Application Submission Schedule

Instructions: Before you submit your completed Service Retirement Application Packet along with required documents to BCERS, please contact the BCERS Benefits Office at 443-984-3200 to be assigned a “Retirement Analyst” who will properly guide you through the retirement process. Please note that in-person service is by appointments only.

Expected Retirement Date	Submit Application to BCERS Between 90 and 60 Days Prior To Expected Retirement Date By 4:30 pm	Direct Deposit of Retirement Benefit Payment
04/01/2026	01/01/2026 – 01/31/2026	04/01/2026
05/01/2026	01/31/2026 – 03/02/2026	05/01/2026
06/01/2026	03/03/2026 – 04/02/2026	06/01/2026
07/01/2026	04/02/2026 – 05/02/2026	07/01/2026
08/01/2026	05/03/2026 – 06/02/2026	07/31/2026
09/01/2026	06/03/2026 – 07/03/2026	09/01/2026
10/01/2026	07/03/2026 – 08/02/2026	10/01/2026
11/01/2026	08/03/2026 – 09/02/2026	10/30/2026
12/01/2026	09/02/2026 – 10/02/2026	12/01/2026

Important Note: Your Service Retirement Application Packet must be signed in the presence of a notary and submitted to ERS no earlier than 90 days prior to your expected retirement date and no later than 60 days from your expected retirement date.